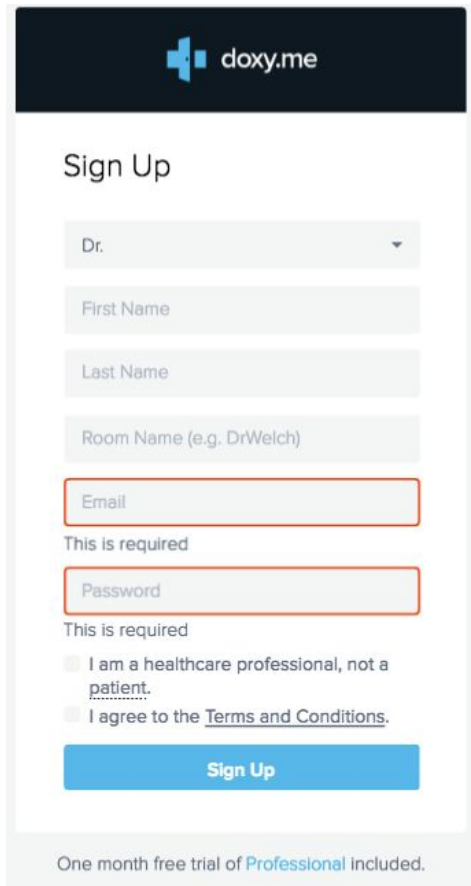


Doxy.Me Sign-Up & Use Guide

1. Sign up for a doxy.me account at <https://doxy.me/sign-up>.



The screenshot shows the doxy.me sign-up page. At the top is a dark header with the doxy.me logo. Below it is the title "Sign Up". The form contains several input fields: a dropdown menu for "Dr.", text boxes for "First Name", "Last Name", and "Room Name (e.g. DrWelch)", a red-bordered text box for "Email", and another red-bordered text box for "Password". Below the password field are two radio button options: "I am a healthcare professional, not a patient." and "I agree to the Terms and Conditions.". A blue "Sign Up" button is at the bottom of the form. At the very bottom of the page, a light gray banner states "One month free trial of Professional included."

doxy.me

Sign Up

Dr. ▼

First Name

Last Name

Room Name (e.g. DrWelch)

Email

This is required

Password

This is required

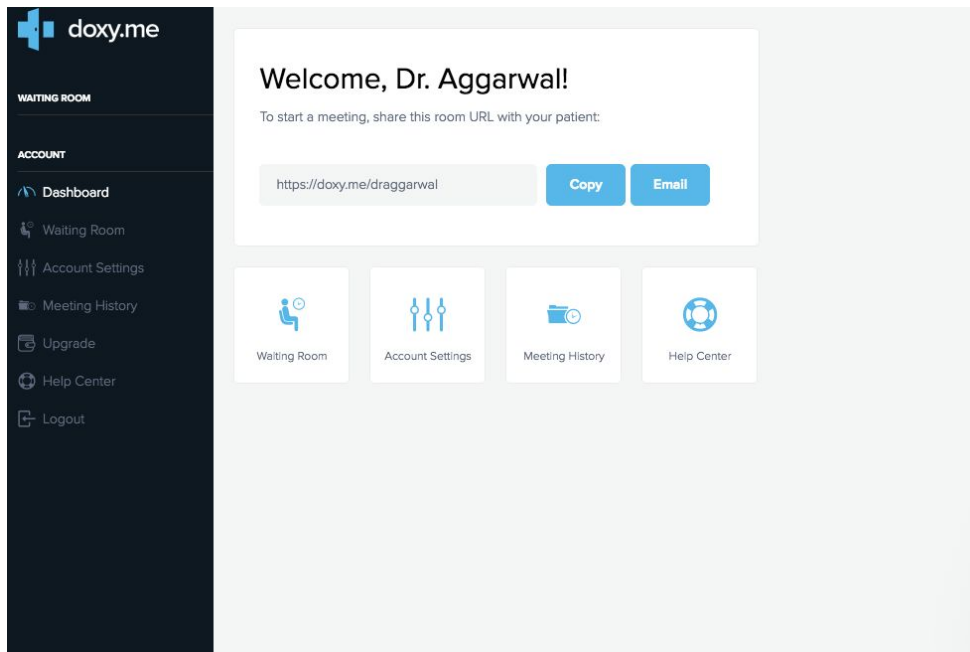
I am a healthcare professional, not a patient.

I agree to the [Terms and Conditions](#).

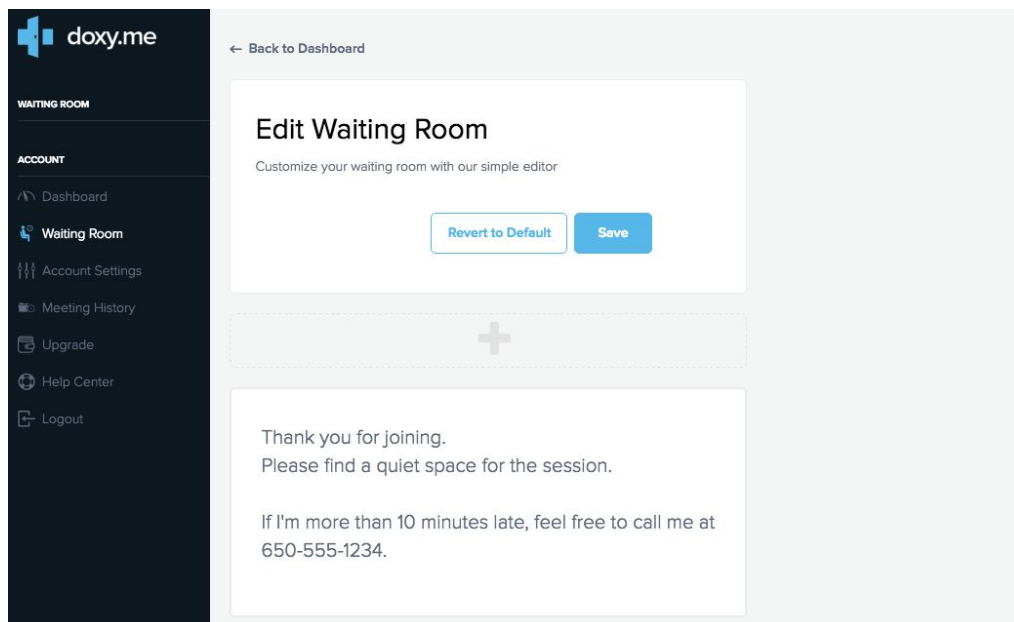
Sign Up

One month free trial of [Professional](#) included.

2. Log into your video dashboard and bookmark the link in your web browser for easy future access.

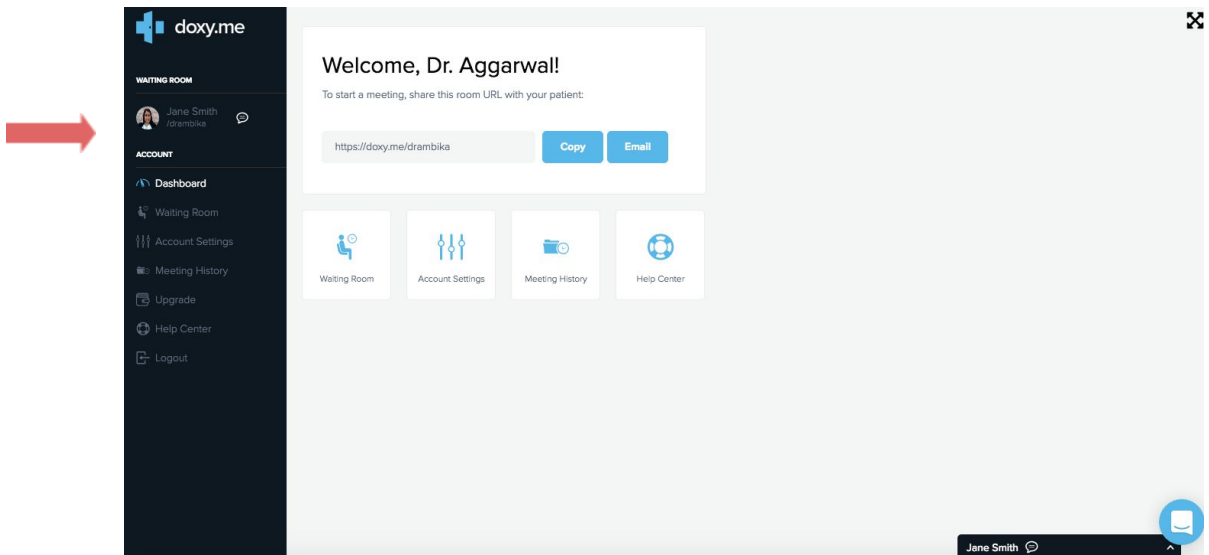


3. We recommend that you click on Waiting Room (on the left toolbar) and customize your waiting room with text and/or a picture. This area will be viewable to your clients while they wait for their appointment to start.



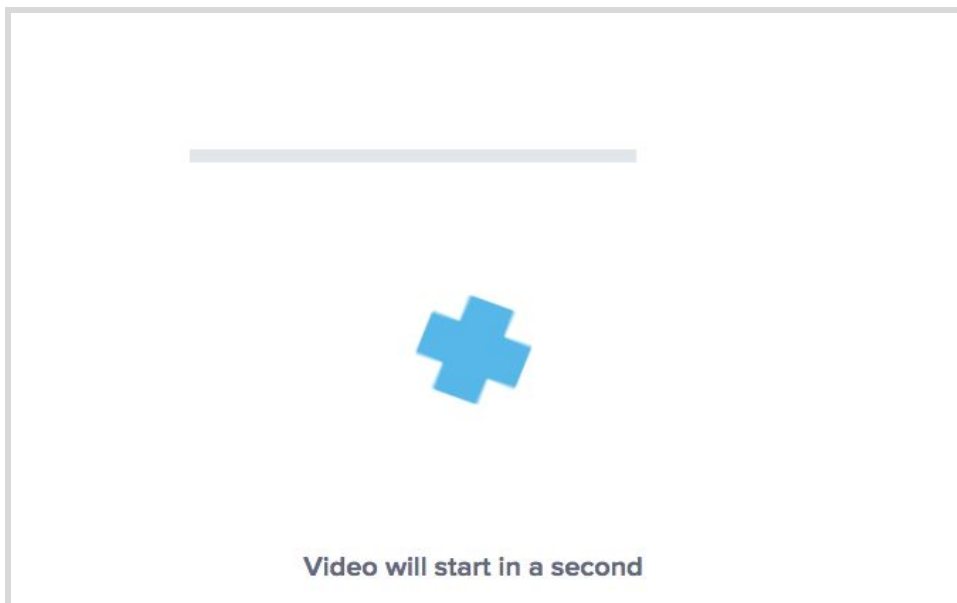
4. Navigate to your virtual Waiting Room when it's time for a video session. (Once the client has logged-in, they will be listed in the waiting area.)

5. Click on the client name to start video session.



Click on the message icon to start a chat

6. The video session will begin.



7. To log back into your account go to <https://doxy.me/sign-in>

Video Best Practices (Source: doxyme.freshdesk.com)

Audio/Video Quality

1. The video quality adjusts based on available bandwidth. So the faster and more stable your broadband connection, the better the video quality you will receive.
2. Poor Wi-Fi connections impact call quality so use an ethernet cable if you need to.
3. Limit internet usage during a call. For example, do not stream movies or download music at the same time, even on a different computer on the same network.
4. Newer computers with plenty of available processing power tend to have better performance. Close unused programs on your computer.
5. Use an HD webcam to have an HD video feed.

Call Aesthetics

1. Face a light source (not behind you).
2. Limit background noise.
3. Have a clean and professional background.
4. If you or your participant experience audio feedback, sit between 2 ft to 4 ft from the webcam.